

Date: September 02, 2025

To, National Stock Exchange of India Limited ("NSE") Listing Department Exchange Plaza, C-1 Block G, Bandra Kurla Complex Bandra [E], Mumbai – 400051	To, BSE Limited ("BSE") Listing Department Corporate Relationship Department Phiroze Jeejeebhoy Towers, Dalal Street, Fort, Mumbai - 400 001
NSE Scrip Symbol: AWFIS	BSE Scrip Code: 544181
ISIN: INE108V01019	ISIN: INE108V01019

SUBJECT: Dispatch of letter to shareholders whose e-mail addresses are not registered with Company/Registrar & Transfer Agent/Depository Participants

Ref: Regulation 30 and 36(1)(b) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015

Dear Sir/Ma'am,

Pursuant to the aforesaid Regulations, please find enclosed copy of letter sent to the shareholders (whose e-mail addresses are not registered with Company/Registrar & Transfer Agent/Depository Participants) providing the weblink of websites, including the exact path, from where the Annual Report for FY 2024-25 can be accessed.

The above is for your information and record.

Thanking You,

For Awfis Space Solutions Limited

Amit Kumar
Company Secretary and Compliance Officer
M. No. A31237
Address: C-28 and 29 Kissan Bhawan, Qutub Institutional Area New Delhi 110016

Corporate and Regd. Office

Awfis Space Solutions Limited
C-28-29, Kissan Bhawan, Qutab Institutional Area, New Delhi – 110016
www.awfis.com | Email: info@awfis.com | Phone: 011- 69000657

CIN: L74999DL2014PLC274236



Date: 01.09.2025

Subject: Intimation regarding availability of Annual Report of Awfis Space Solutions Limited ("the Company") for the Financial Year 2024-25

Dear Shareholder,

We write to inform you that on scrutiny of the shareholder database, we find that your email address is not registered with the Company/ the Company's Registrar and Transfer Agent i.e. Bigshare Services Private Limited.

Pursuant to the provisions of the Securities Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 regarding sending Annual Report to the Shareholders, this letter is to inform you about the availability of the Annual Report for the Financial Year 2024-25, including the Notice of the Annual General Meeting (AGM), on the website of the Company and of the Stock Exchanges.

As your email address is not registered with the Company/RTA, we are unable to send the report electronically. However, a copy of the Company's Annual Report, including the Notice of the AGM, for the Financial Year 2024-25 is being made accessible on the following websites:

- a) on the website of the Company at <https://www.awfis.com/investor-relations/initial-public-offer/annual-reports>
- b) on the website of the Stock Exchanges where the equity shares of the Company are listed, viz.
 - a. The BSE Limited at www.bseindia.com
 - b. National Stock Exchange of India Limited at www.nseindia.com

Key details for the AGM are as under:

Sr. No.	Particulars	Dates
1.	11 th Annual General Meeting (AGM) through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM")	Wednesday, September 24, 2025 at 4:00 pm (IST)
2.	Cut-off date for e-Voting	Friday, September 19, 2025
3.	Remote E Voting: commences 9:00 am (IST) of ends 5:00 pm (IST) of	Sunday, September 21, 2025 Tuesday, September 23, 2025

Should you have any queries, please contact the Company at cs.corp@awfis.com.

Further, you are also requested to update your email address at the earliest either through your Depository Participant for electronic holding or send a communication to our RTA, to facilitate the updation to receive electronically all the important information and documents hereafter from the Company.

For Awfis Space Solutions Limited

Amit Kumar

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Company Secretary and Compliance Officer

M. No. ACS 31237

Corporate and Regd. Office

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